Apollo
MECHANICAL
CONTRACTORS

Option to receive weekly payslip via e-mail

Please return this authorization to the Payroll Department at payroll@apollomech.com if you would like to have your weekly payslip emailed.

Authorization Agreement

I hereby authorize **Apollo Mechanical Contractors** to email my weekly payslip to the email below.

Further, I agree not to hold **Apollo Mechanical Contractors** responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me, my financial institution or due to an error on the part of my financial institution in depositing funds to my account.

This agreement will remain in effect until **Apollo Mechanical Contractors** receives a written notice of cancellation from me or my financial institution, or until I submit a new form to the Payroll Department.

E-Mail and Signature

Email _____

Employee Name _____

Signature _____

Date _____

For security purposes, you will use a 4 digit code to open your payslip. The last 4 digits of your social security number is assigned by default. If you would like a unique passcode, please provide below:
Passcode :

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