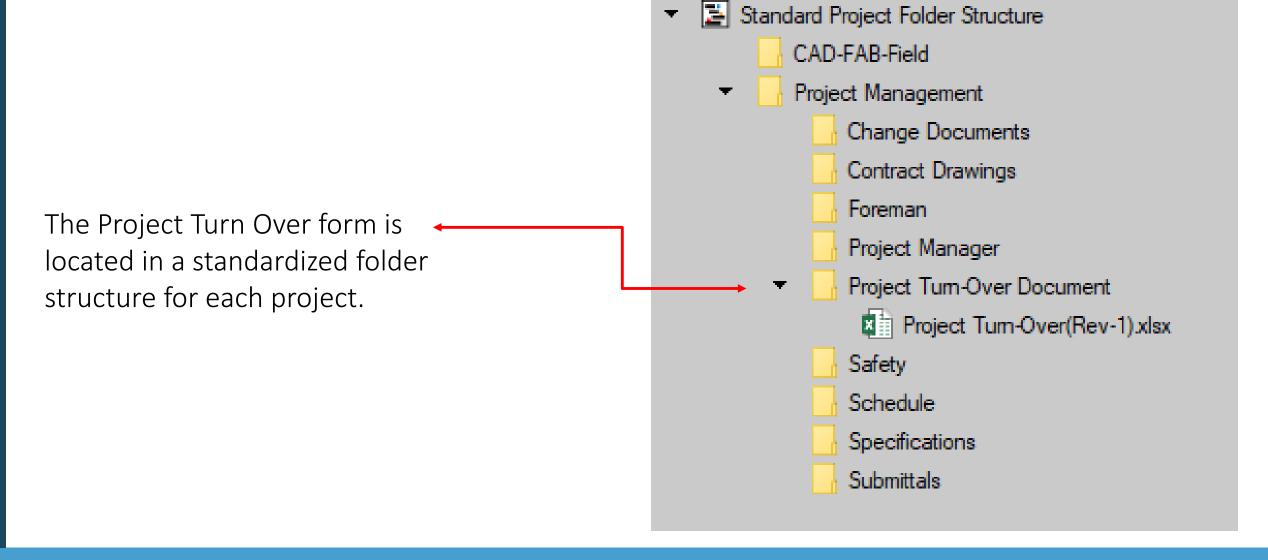


# Project Manager meets with supervision to review and fill out the Project Turn Over sheet.

Turn Over Meeting





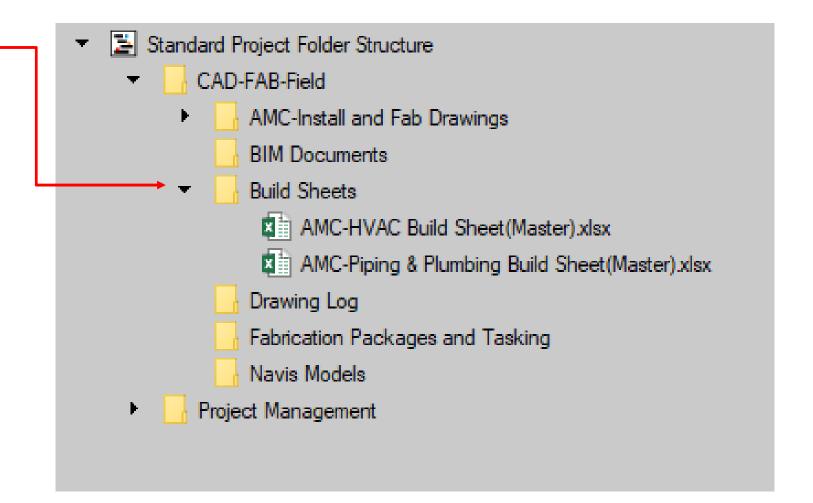
# Field Supervision and Fabrication meet, review and fill out the Build Sheets for both Wet and Dry

#### **AMC Build Sheets**

Build Sheets are located in the Project Turn Over doc but are also posted in the Build Sheet folder for ease of use.

Build Sheets are filled out with the information needed to support fabrication and installation.

For example pipe type, joint configuration, valves, Duct pressure classes and so forth.





### **Piping Build Sheet Sample**

AMC Build Sheets

Job Name: Project Number			r:		Contact Information:	Date:				
AMC-PIPING MATERIAL	SPECIFICATI	ONS				LIQUIDS				
SERVICE	SERVICE	SIZE	PIPE	TYPE OF	FITTING	FLANGES	GASKETS	VALVES	VALVE	
DESCRIPTION	CODE	RANGE	MATERIALS	JOINT	MATERIALS				CONNECTION	
Domestic Cold Water	CW	1/2" to 2"	Type-L Copper	Solder	Wroght Copper Pressure Fittings	Class-150 Bronze Flanges	Garlock Full Face	Apollo 94ALF Ball Valve	Threaded	
Domestic Hot Water	HW					ASTM B-283, Flat Face		7	Solder	
Domestic Hot Water Return	HWR			Press-Fit				Viega 2971.1ZL Ball Valve	Press-Fit	
Industrial Cold Water	ICW							Viega 2970.1ZL Ball Valve		
Industrial Hot Water	IHW							Nibco Check Valve		
Industrial Hot Water Recirc	IHWR							Armstrong Circuit Setter -CBV		
								Strainer		
		2-1/2" to 4"	Type-L Copper	Solder-Brazed	Wroght Copper Pressure Fittings	Class-150 Bronze Flanges	Garlock Full Face	Apollo 94ALF Ball Valve		
			- Syperation of the same of th			ASTM B-283, Flat Face		7		
				Grooved		Vic Coupling Type:		Nibco LD-20001 Butterfly VIv		
				1				,		
				Grooved and Solderd						
		5" and Up	Sch-10 Or 40 ASTM A312	Grooved	ASTM A403 Grade WP304 SS	Class-150 Stainless Steel	Garlock Ring Gasket	Nibco GD4765 Butterfly VIv		
			Grade TP-304L.		ASTM B16.9	Slip-On and Weldneck	Garlock Full Face	ringer of the familiary the		
				Grooved and Butt-Weld		Vic Coupling Type:		Viega 2873.81 Butterfly VIv		
						110 0 0 0 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1		vioga zovolov zakonily vii		
Chilled Water Supply	CHWS	1/2" To 2"	Type-L Copper	Solder	Wrought Copper Pressure Fittings	Class-150 Bronze Flanges	Garlock Full Face	Apollo 94A Ball Valve	Threaded	
Chilled Water Return	CHWR		ург погруг			ASTM B-283, Flat Face			Solder	
Heating Water Supply	HWS			Press-Fit				Viega 2973 Ball Valve	Press-Fit	
Heating Water Return	HWR							,		
Process Chilled Water Supply	PCWS	2-1/2" to 10"	Carbon Steel	Butt-Weld	Sch-40 Carbon Steel	Class 125/150 Weld Neck	1/16" GORE-TEX PTFE	Nibco LD-20001 Butterfly VIv		
Process Chilled Water Return	PCWR		00.00.		ASTM A53, ERW GRADE B	Class 125/150 Slip-On	1/16" Garlock Blue-Guard	Nibco LD-21005 Butterfly VIv		
Condenser Water Supply	CWS			Grooved	TOTAL STORE	VIC 107H Quick-VIC	EHP Gasket	THESE ED E TOSE BUILDING TH		
Condenser Water Return	CWR			0.00.00		10 10111 001011 110	2111 0001101			
Condensor Hater Hetani				Grooved and Butt-Weld						
		12" and Up	Carbon Steel	Butt-Weld	STD-WT Carbon Steel	Class 125/150 Weld Neck	1/16" GORE-TEX PTFE	Nibco LD-21005 Butterfly VIv		
		12 dila op	Carbon Clock	Dan Trois	ASTM A53, ERW GRADE B	Class 125/150 Slip-On	1/16" Garlock Blue-Guard	THE COLD ET COOL BUILDING THE		
				Grooved	ACTION OF CITY	VIC 107H Quick-VIC	EHP Gasket			
				Grooved		VIO TOTT QUICK VIO	Em Gasket			
				Grooved and Butt-Weld						
				0.00100 0.110 0.0111010						
Notes:						In	sulation Schedule			
1					Cold Water	Hot Water and Return	Heating Water	Chilled Water		
2					1" and down - 1"	1" and down - 1/2"	1" and down - 1"	1 1/2" and down - 1 1/2"		
3					1 1/4" to 3" - 1 1/2"	1 1/4" to 6" - 1"	1 1/4" to 3" - 1 1/2"	2" to 12" - 2"		
4					4" to 6" - 1 1/2"	8" to 12" - 1 1/2"	4" to 8" - 2"	14" and Over - 2 1/2"		
5					8" to 12" - 1 1/2"	O TO TE TIME		dild over E lie		
ř					0 10 12 1 112					



### **HVAC Build Sheet Sample**

AMC Build Sheets

Job Name:		Project Number:			Contact Information:			Date:	
AMC-HVAC MATERIAL SPECIFICATIONS									
SERVICE Description	SERVICE CODE	PRESSURE CLASS (FOR FAB)	DUCT MATERIAL (SLOPE)	INSULATION THICKNESS (WRAP)	LINER THICKNESS (Increase Size - Y or N)	CONNECTORS SQUARE	CONNECTORS ROUND	Deliverable	Hangers (GTP-yes or no)
Med. pressure - Fan to TU	MPS	3"	GALVANIZED	2" Except exposed	na	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	ISO/Reports	Gripple(Y)
Low Pressure-Downsteam of TU	LPS	2"	GALVANIZED	1.5" on non-lined	1" (Y)	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	ISO/Reports	Gripple(Y)
Return Air	RA	2"	GALVANIZED	1.5"	na	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	ISO/Reports	Gripple(Y)
General Exhaust	EA	2"	GALVANIZED	na	na	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	ISO/Reports	Gripple(Y)
Outside Air	OA	2"	GALVANIZED	3"	na	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	ISO/Reports	Gripple(Y)
Transfer Air	Т	2"	GALVANIZED	na	na	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	Field Takeoff	NO
Fume Exhaust Exht-VAV to fan	MFE	2"	16g-STAINLESS 304	na	na	NA	butt weld shop, 1/2 FO Field Conn	Spools	Bbands(Y)
Fume Exhaust Exht-Hood to VAV	LFE	2"	16g-STAINLESS 304	na	na	NA	butt weld shop, 1/2 FO Field Conn	Spools	Bbands(Y)
Dish Washer Exhaust	DWE	2"	16g-STAINLESS 304 (1%)	na	na	WELDED (1/2" FLANGE FOR FIELD?)	WELDED (1/2" FLANGE FOR FIELD?)	Spools	Bbands-Strut(Y)
Grease Duct	GD	2"	16g-Black Iron	5" fire wrap	na	butt weld shop, 1.5x1.5 CF Field	NA	Spools	Strut(Y)
Dust Collector-Blow Pipe	Specialty	NA	NA			?	?		
Boiler Breeching	Specialty	NA	NA			?	?		
Hotwater Heater vent/mua	Specialty	NA	NA			?	?		
Commercial Clothes Dryer	Specialty	2"	ALUMINUM			?	?		
Domestic Clothes Dryer	Specialty	NA	ALUMINUM			?	?		
2. PROVIDE HANGERS FOR TU BOXES 7.1					6. OFFESTS PERFERED OVER ELBOW 7. BOTTOM FLAT TRANSITIONS AFTE 8. Unistrut on square duct over 40" wi				
5. PROVIDE FLEX ON BOTH ENDS OF TU BOX 10						1		1	

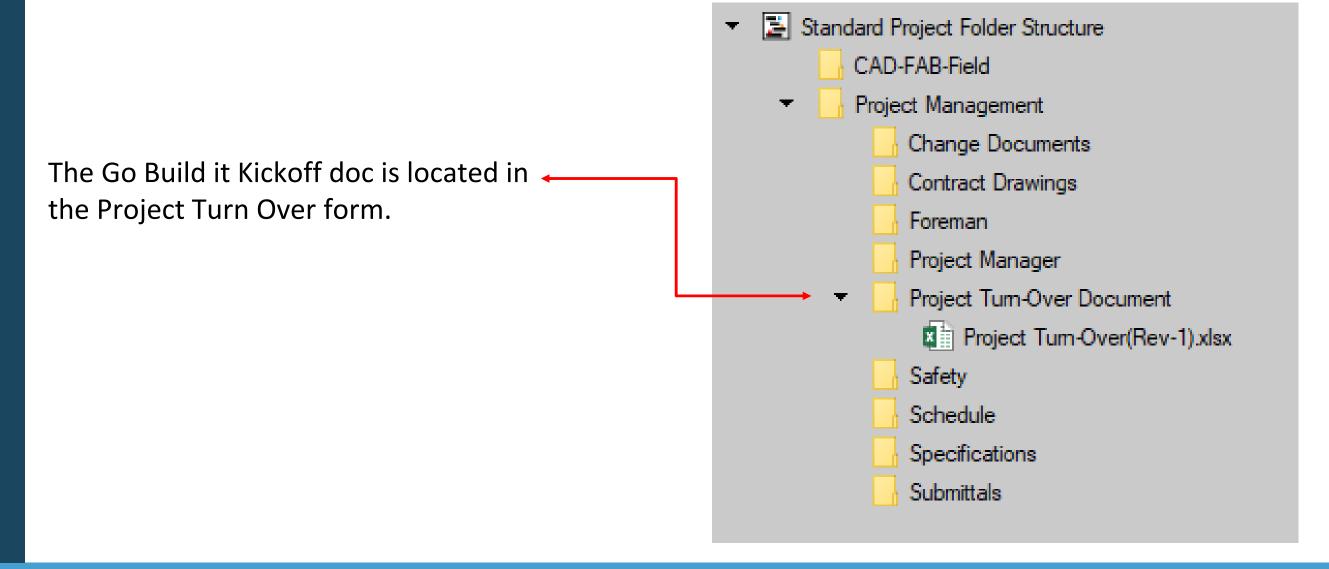


# Field Supervision, Fabrication, CAD and Project Management meet review and fill out the "Go Build It Kickoff" document.

Pre-Fabrication

Meeting or

"Go-Build It"





## Pre-Fabrication Meeting

### Go Build It Kickoff sample

Information provided and shared at the Pre-Fab meeting is essential to the success of pre-construction efforts. Everything from scope, level of detail, hangers, schedule, total station requirements, what's not being fabricated and why is discussed. This information also is used in conjunction with the Build Sheets.

This is also a good time to start

working on a tasking plan.

Ap	ol	GO BUILD I	T KICKOFF
_		ANISAL	,
PROJECT			
JOB NO			
DATE			
Α		FABRICATION TO BE DISCUSSED (Everyt	hing will be fabricated except the following items)
	1.00	Underground	
	1.01	Hangers	
	1.00	Overshand	
	1.02	Overhead	
	1.03	Gang bathrooms	
	2.00	cong sourcoms	
	1.04	In wall risers	
	1.05	Skids	
В		SCHEDULE	
		Tasking complete	
		Piping specification sheet complete	
	2.03	Fabrication request form complete	SET UP WEEKLY MEETING.
С		SUBMITTALS	
	3.00	Status	
I		I	

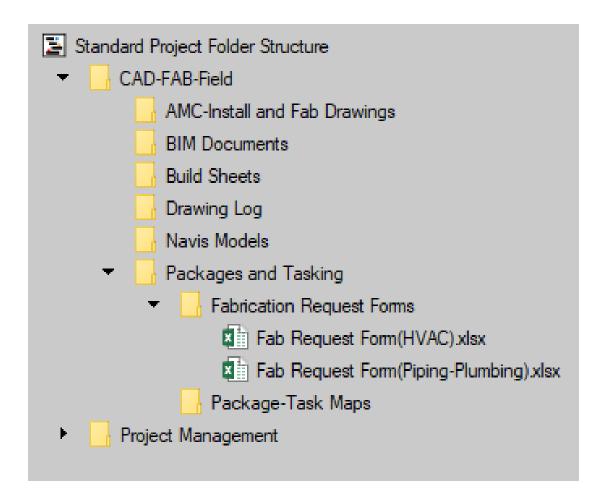


### Field Supervision and Fabrication collaborate and fill out the FRF. Weekly meetings are scheduled to review the information and due dates.

Fabrication Request Forms

The FRF sheets are located in the Tasking folder.

The FRF is a sheet containing fab package due dates. Keeping the information and due dates current helps everyone plan and manage resources.





### **Fabrication Request Form (FRF) Sample.**

APOLLO MECHANICAL Pipe-Plumbing Fabrication Request Form Date: Job Name: Job Number: G.C PM ....Building People Who Build Great Things Super Hanger Fab Package **Total Station Points Bill Of Materials** Spool Drawings Hangers on Site Spools on Site (Filled out by Field) (Filled out by Shop) (Filled out by Shop) (Filled out by Shop) (Filled out by Field) (Filled out by Field) Package or Task Number Line or System Number Description Notes Due Date Due Date Due Date Due Date Due Date Due Date

Fabrication Request Forms



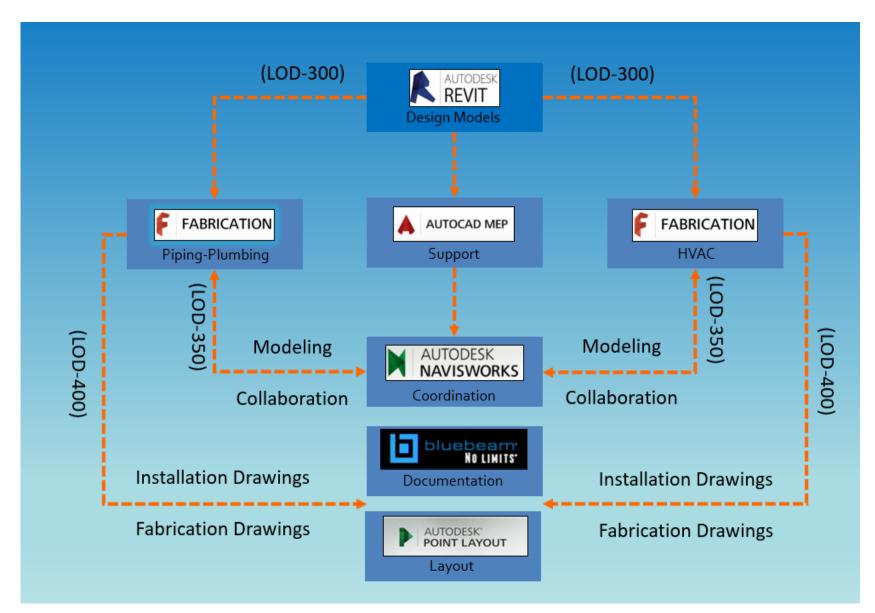
Modeling and Coordination "BIM" begins when the CAD team has the information it needs to start the process. Mechanical and Plumbing systems are then modeled in a virtual project to

insure constructability.

The general flow of modeling efforts and the software used is shown on the right

1. Design Models

- Pulled into a Construction Model
- 3. Systems are coordinated between the other Disciplines and Building Envelope
- 4. Information is issued to the fabrication and construction teams







# The Construction Team and BIM group schedule as many meetings as needed to review Modeling and Coordination efforts.

Review and Collaboration

There are several things to consider during these meetings

- Schedule and Milestones
- System Configuration
- Model Detail
- Value Engineering
- Safety

"Effective collaboration is having the right people with the right goals discussing the right topics armed with the right information. To be truly useful, this information must be shared among the relevant team members" Installation-Fabrication drawings are issued after Coordination is complete and the Model configuration is approved. This starts the cycle of drawing or "Hard Copy" reviews and approvals.

Install Drawings –
Review and
Approval-Fabrication
Packages

### **Installation Drawing Cycle**

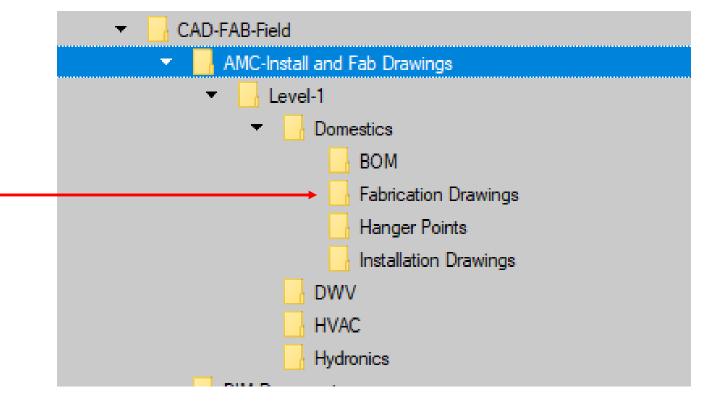
- Alpha, issued for internal review and approval.
   Drawing cycle begins with Rev-A
- Delta, issued for Engineer/Client review and approval.
   Drawing cycle begins with Rev-0
- Issued For Construction (IFC) drawings are issued after all previous comments are incorporated. Drawing cycles typically begin at Rev-1



### **Fabrication Packages and Spool Drawings**

Fabrication Packages

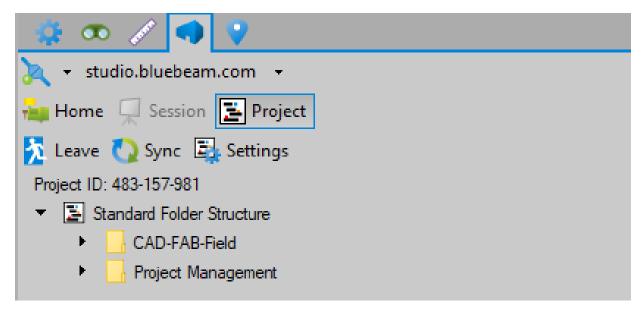
- Pipe, Plumbing and HVAC fabrication drawings begin after the IFC installation drawings are issued.
- Fabrication drawing efforts follow the dates listed on the FRF.
- Fabrication and Spool Drawings are posted in the standard folder structure.



### Information and Distribution

- Drawings and Fabrication Packages are stored and shared on the Cloud
- Bluebeam Studio is currently being used for a majority of projects
- A common folder structure is used to insure the information is easily found and maintained
- Two main folders exist, one is managed by the Project Team and the other by the CFF team
- Content within the folders is always up to date
- Folders can be added or removed as needed for various project needs

### Bluebeam Studio



Distribute and Share Information

Each Main Folder contains Sub Folders used to organize different kinds of information

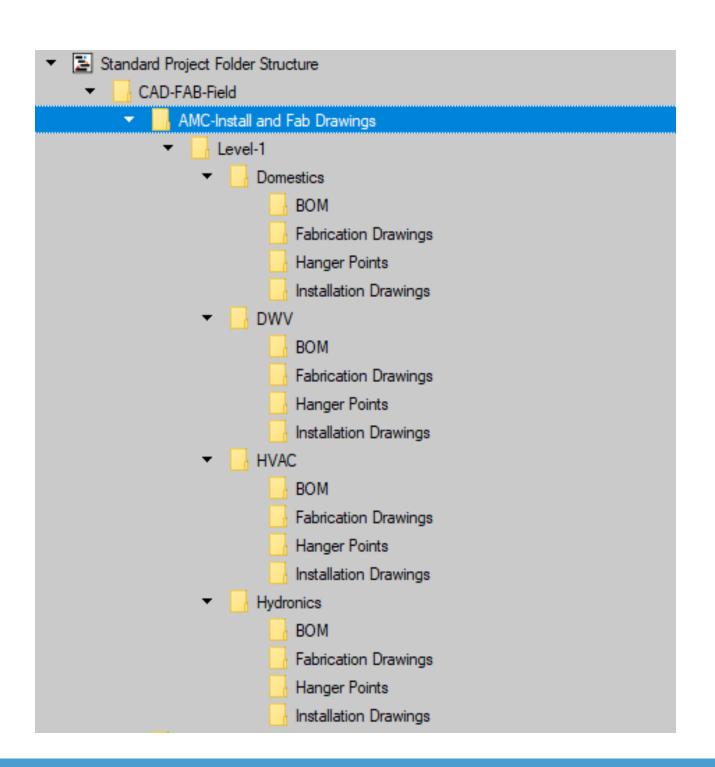
▼ 🖺 Standard Project Folder Structure
▼ CAD-FAB-Field
AMC-Install and Fab Drawings
BIM Documents
Build Sheets
Drawing Log
Fabrication Packages and Tasking
Navis Models
▼ Project Management
Change Documents
Contract Drawings
Foreman
Project Manager
Project Tum-Over Document
☐ Safety
Schedule
Specifications
- Submittals



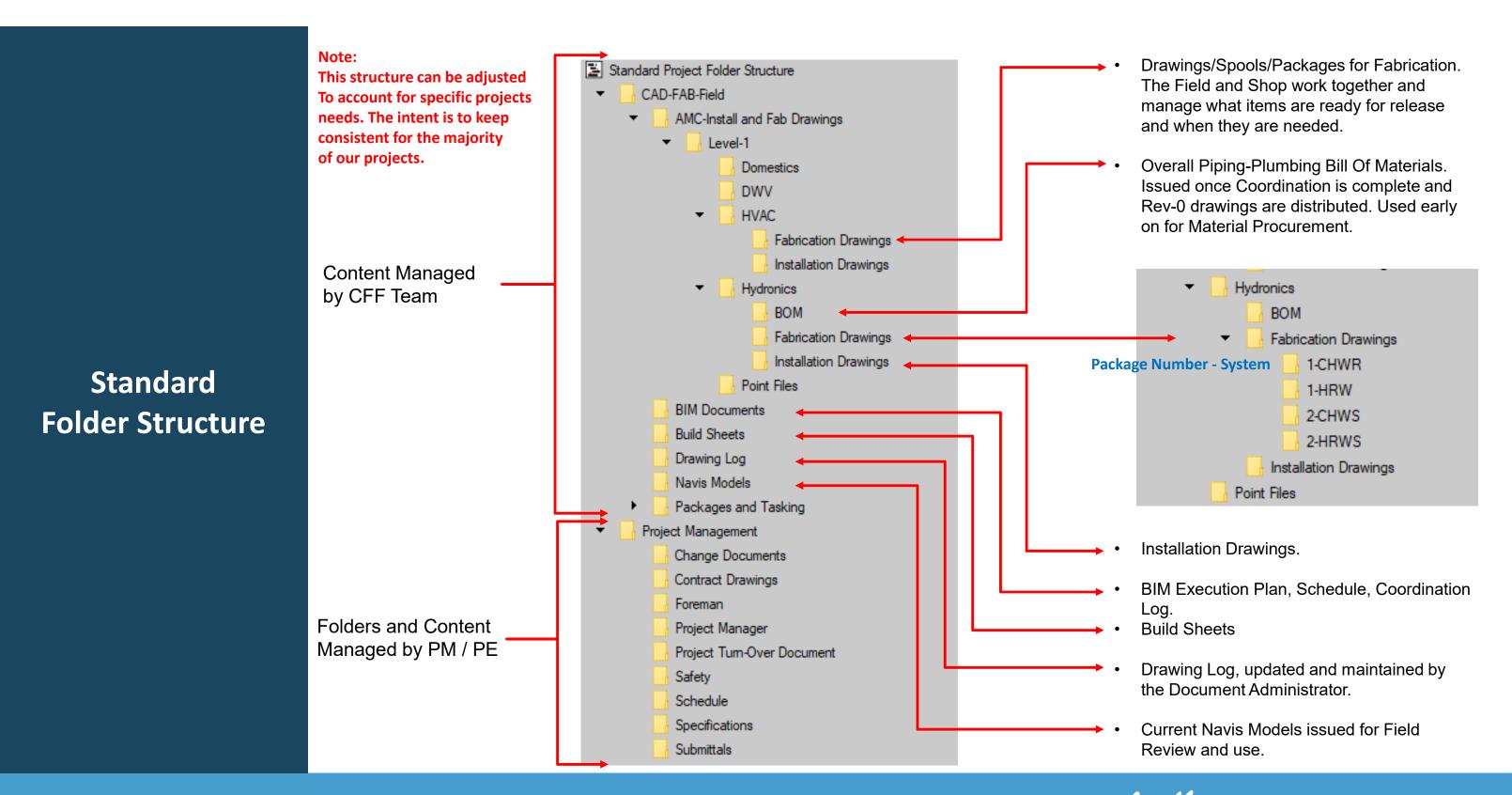
### AMC-Install and Fab Drawings

Standard Folder Structure

All drawings and information are located in a By-Level By-Discipline folder Scheme



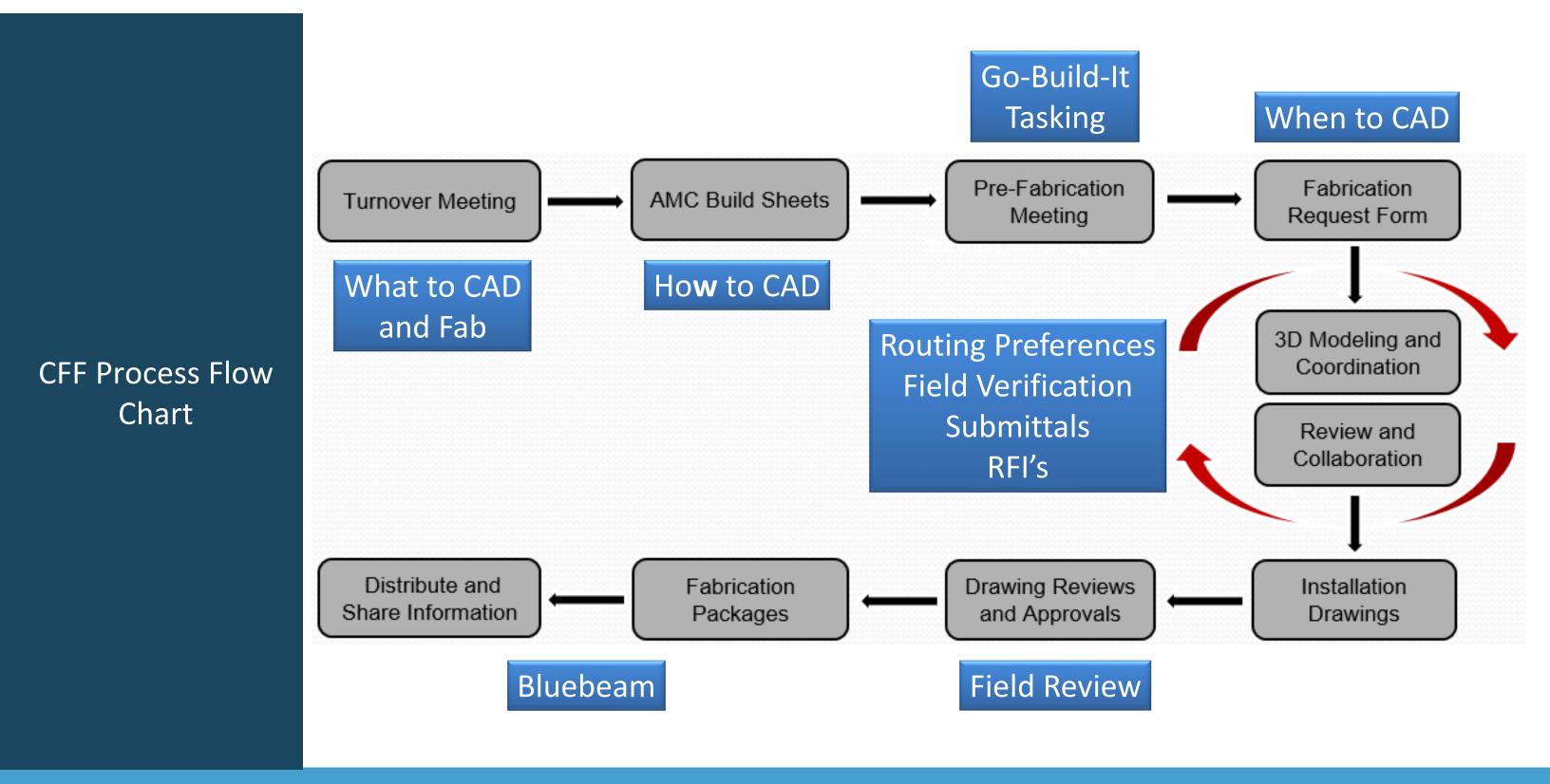






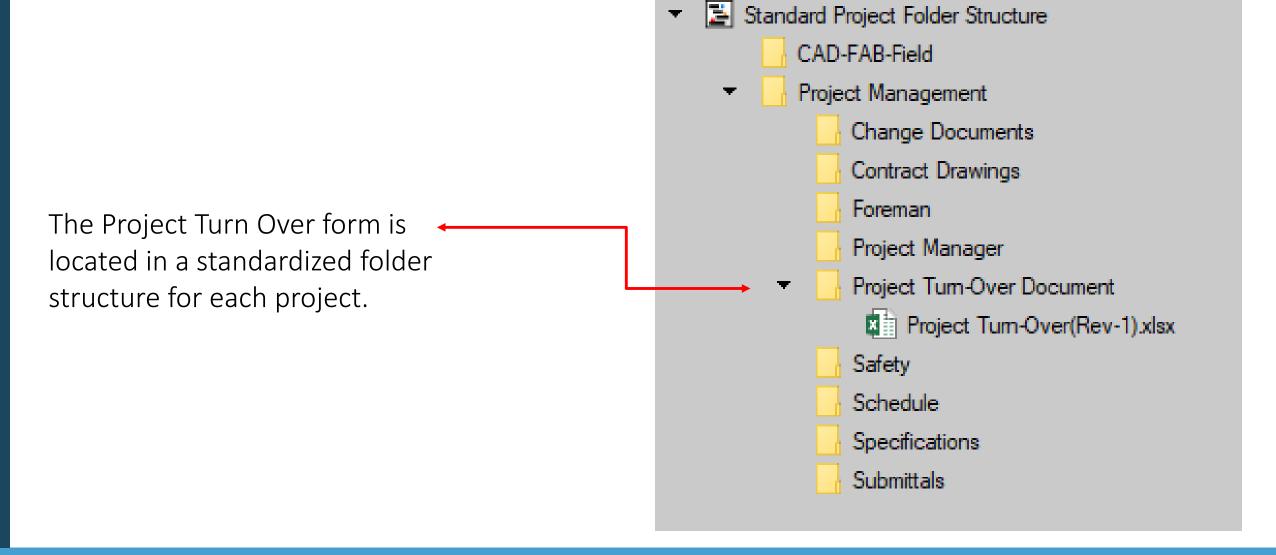






# Project Manager meets with supervision to review and fill out the Project Turn Over sheet.

Turn Over Meeting





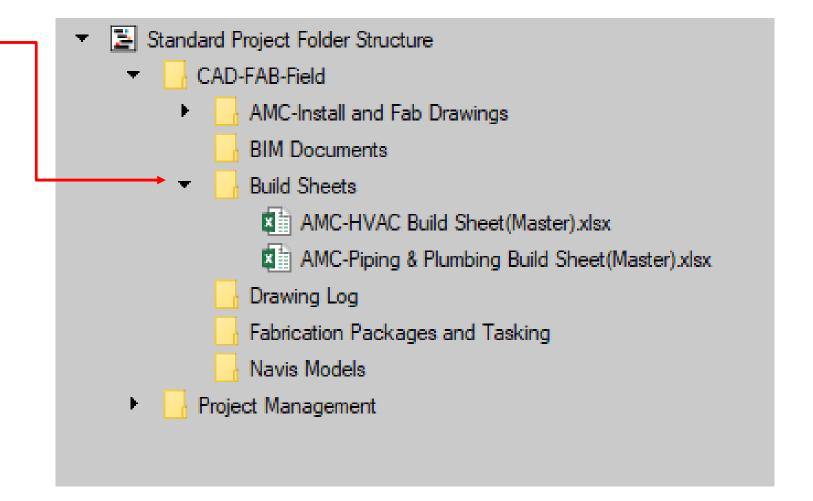
# Field Supervision and Fabrication meet, review and fill out the Build Sheets for both Wet and Dry

#### **AMC Build Sheets**

Build Sheets are located in the Project Turn Over doc but are also posted in the Build Sheet folder for ease of use.

Build Sheets are filled out with the information needed to support fabrication and installation.

For example pipe type, joint configuration, valves, Duct pressure classes and so forth.





### **Piping Build Sheet Sample**

AMC Build Sheets

Job Name: Project Number			r:		Contact Information:	Date:				
AMC-PIPING MATERIAL	SPECIFICATI	ONS				LIQUIDS				
SERVICE	SERVICE	SIZE	PIPE	TYPE OF	FITTING	FLANGES	GASKETS	VALVES	VALVE	
DESCRIPTION	CODE	RANGE	MATERIALS	JOINT	MATERIALS				CONNECTION	
Domestic Cold Water	CW	1/2" to 2"	Type-L Copper	Solder	Wroght Copper Pressure Fittings	Class-150 Bronze Flanges	Garlock Full Face	Apollo 94ALF Ball Valve	Threaded	
Domestic Hot Water	HW					ASTM B-283, Flat Face		7	Solder	
Domestic Hot Water Return	HWR			Press-Fit				Viega 2971.1ZL Ball Valve	Press-Fit	
Industrial Cold Water	ICW							Viega 2970.1ZL Ball Valve		
Industrial Hot Water	IHW							Nibco Check Valve		
Industrial Hot Water Recirc	IHWR							Armstrong Circuit Setter -CBV		
								Strainer		
		2-1/2" to 4"	Type-L Copper	Solder-Brazed	Wroght Copper Pressure Fittings	Class-150 Bronze Flanges	Garlock Full Face	Apollo 94ALF Ball Valve		
			- Syperation of the same of th			ASTM B-283, Flat Face		7		
				Grooved		Vic Coupling Type:		Nibco LD-20001 Butterfly VIv		
				1				,		
				Grooved and Solderd						
		5" and Up	Sch-10 Or 40 ASTM A312	Grooved	ASTM A403 Grade WP304 SS	Class-150 Stainless Steel	Garlock Ring Gasket	Nibco GD4765 Butterfly VIv		
			Grade TP-304L.		ASTM B16.9	Slip-On and Weldneck	Garlock Full Face	THE SECTION AND ADDRESS OF THE SECTION ADDRESS OF THE S		
				Grooved and Butt-Weld		Vic Coupling Type:		Viega 2873.81 Butterfly VIv		
						110 0 0 0 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1		vioga zovolov zakonily vii		
Chilled Water Supply	CHWS	1/2" To 2"	Type-L Copper	Solder	Wrought Copper Pressure Fittings	Class-150 Bronze Flanges	Garlock Full Face	Apollo 94A Ball Valve	Threaded	
Chilled Water Return	CHWR		ург погруг			ASTM B-283, Flat Face			Solder	
Heating Water Supply	HWS			Press-Fit				Viega 2973 Ball Valve	Press-Fit	
Heating Water Return	HWR							,		
Process Chilled Water Supply	PCWS	2-1/2" to 10"	Carbon Steel	Butt-Weld	Sch-40 Carbon Steel	Class 125/150 Weld Neck	1/16" GORE-TEX PTFE	Nibco LD-20001 Butterfly VIv		
Process Chilled Water Return	PCWR		00.00.		ASTM A53, ERW GRADE B	Class 125/150 Slip-On	1/16" Garlock Blue-Guard	Nibco LD-21005 Butterfly VIv		
Condenser Water Supply	CWS			Grooved	TOTAL STORE	VIC 107H Quick-VIC	EHP Gasket	THESE ED E TOSE BUILDING TH		
Condenser Water Return	CWR			0.00.00		10 10111 001011 110	2111 0001101			
Condensor Hater Hetani				Grooved and Butt-Weld						
		12" and Up	Carbon Steel	Butt-Weld	STD-WT Carbon Steel	Class 125/150 Weld Neck	1/16" GORE-TEX PTFE	Nibco LD-21005 Butterfly VIv		
		12 dila op	Carbon Clock	Dan Trois	ASTM A53, ERW GRADE B	Class 125/150 Slip-On	1/16" Garlock Blue-Guard	THE COLD ET COOL BUILDING THE		
				Grooved	ACTION OF EACH OF ORDER	VIC 107H Quick-VIC	EHP Gasket			
				Grooved		VIO TOTT QUICK VIO	Em Gasket			
				Grooved and Butt-Weld						
				0.00100 0.110 0.0111010						
Notes:						In	sulation Schedule			
1					Cold Water	Hot Water and Return	Heating Water	Chilled Water		
2					1" and down - 1"	1" and down - 1/2"	1" and down - 1"	1 1/2" and down - 1 1/2"		
3					1 1/4" to 3" - 1 1/2"	1 1/4" to 6" - 1"	1 1/4" to 3" - 1 1/2"	2" to 12" - 2"		
4					4" to 6" - 1 1/2"	8" to 12" - 1 1/2"	4" to 8" - 2"	14" and Over - 2 1/2"		
5					8" to 12" - 1 1/2"	O TO TE TIME		dild over E lie		
ř					0 10 12 1 112					



### **HVAC Build Sheet Sample**

AMC Build Sheets

Job Name:		Project Number:			Contact Information:			Date:	
AMC-HVAC MATERIAL SPECIFICATIONS									
SERVICE Description	SERVICE CODE	PRESSURE CLASS (FOR FAB)	DUCT MATERIAL (SLOPE)	INSULATION THICKNESS (WRAP)	LINER THICKNESS (Increase Size - Y or N)	CONNECTORS SQUARE	CONNECTORS ROUND	Deliverable	Hangers (GTP-yes or no)
Med. pressure - Fan to TU	MPS	3"	GALVANIZED	2" Except exposed	na	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	ISO/Reports	Gripple(Y)
Low Pressure-Downsteam of TU	LPS	2"	GALVANIZED	1.5" on non-lined	1" (Y)	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	ISO/Reports	Gripple(Y)
Return Air	RA	2"	GALVANIZED	1.5"	na	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	ISO/Reports	Gripple(Y)
General Exhaust	EA	2"	GALVANIZED	na	na	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	ISO/Reports	Gripple(Y)
Outside Air	OA	2"	GALVANIZED	3"	na	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	ISO/Reports	Gripple(Y)
Transfer Air	Т	2"	GALVANIZED	na	na	TDC, S&D 12X12 AND SMALLER	COUPLER - ACCUFLANGE @ 26+	Field Takeoff	NO
Fume Exhaust Exht-VAV to fan	MFE	2"	16g-STAINLESS 304	na	na	NA	butt weld shop, 1/2 FO Field Conn	Spools	Bbands(Y)
Fume Exhaust Exht-Hood to VAV	LFE	2"	16g-STAINLESS 304	na	na	NA	butt weld shop, 1/2 FO Field Conn	Spools	Bbands(Y)
Dish Washer Exhaust	DWE	2"	16g-STAINLESS 304 (1%)	na	na	WELDED (1/2" FLANGE FOR FIELD?)	WELDED (1/2" FLANGE FOR FIELD?)	Spools	Bbands-Strut(Y)
Grease Duct	GD	2"	16g-Black Iron	5" fire wrap	na	butt weld shop, 1.5x1.5 CF Field	NA	Spools	Strut(Y)
Dust Collector-Blow Pipe	Specialty	NA	NA			?	?		
Boiler Breeching	Specialty	NA	NA			?	?		
Hotwater Heater vent/mua	Specialty	NA	NA			?	?		
Commercial Clothes Dryer	Specialty	2"	ALUMINUM			?	?		
Domestic Clothes Dryer	Specialty	NA	ALUMINUM			?	?		
2. PROVIDE HANGERS FOR TU BOXES 7.1					6. OFFESTS PERFERED OVER ELBOW 7. BOTTOM FLAT TRANSITIONS AFTE 8. Unistrut on square duct over 40" wi				
5. PROVIDE FLEX ON BOTH ENDS OF TU BOX 10						1		1	

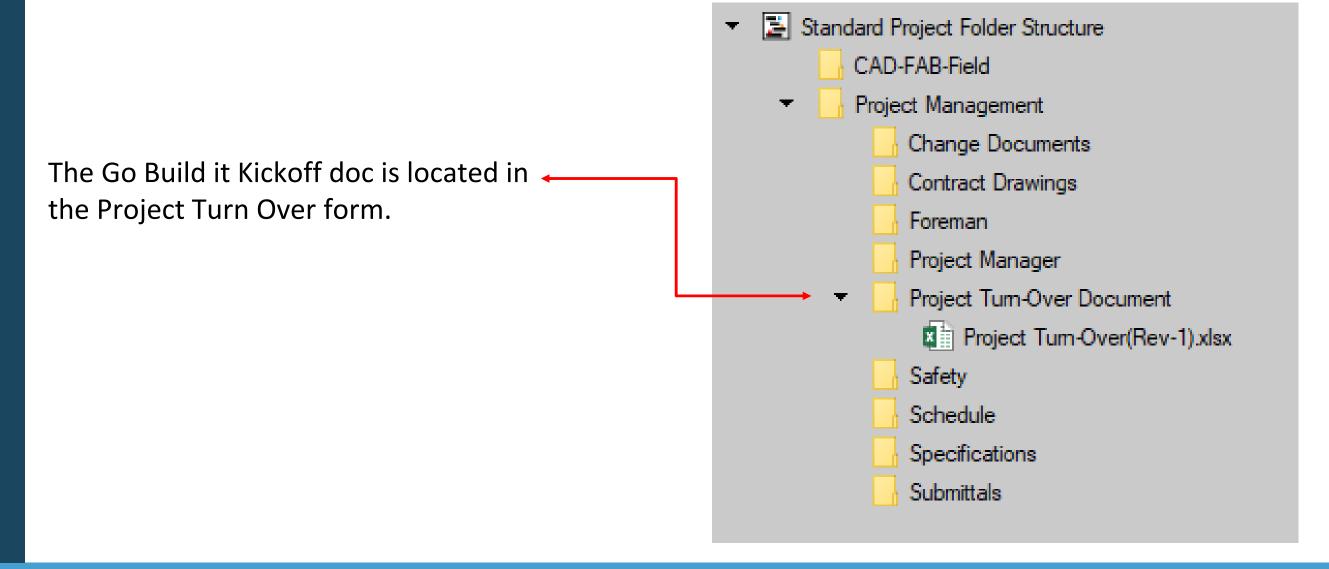


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Pre-Fabrication

Meeting or

"Go-Build It"





## Pre-Fabrication Meeting

### Go Build It Kickoff sample

Information provided and shared at the Pre-Fab meeting is essential to the success of pre-construction efforts. Everything from scope, level of detail, hangers, schedule, total station requirements, what's not being fabricated and why is discussed. This information also is used in conjunction with the Build Sheets.

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Ap	ol	GO BUILD I	T KICKOFF
_		ANISAL	,
PROJECT			
JOB NO			
DATE			
Α		FABRICATION TO BE DISCUSSED (Everyt	hing will be fabricated except the following items)
	1.00	Underground	
	1.01	Hangers	
	1.00	Overshand	
	1.02	Overhead	
	1.03	Gang bathrooms	
	2.00	cong sourcoms	
	1.04	In wall risers	
	1.05	Skids	
В		SCHEDULE	
		Tasking complete	
		Piping specification sheet complete	
	2.03	Fabrication request form complete	SET UP WEEKLY MEETING.
С		SUBMITTALS	
	3.00	Status	
I		I	

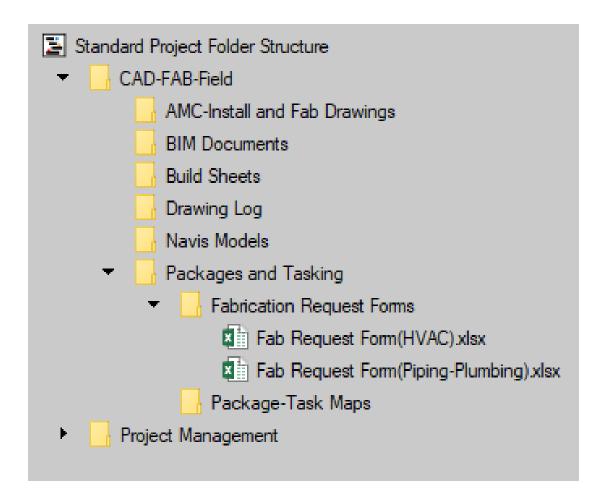


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### **Fabrication Request Form (FRF) Sample.**

APOLLO MECHANICAL Pipe-Plumbing Fabrication Request Form Date: Job Name: Job Number: G.C PM ....Building People Who Build Great Things Super Hanger Fab Package **Total Station Points Bill Of Materials** Spool Drawings Hangers on Site Spools on Site (Filled out by Field) (Filled out by Shop) (Filled out by Shop) (Filled out by Shop) (Filled out by Field) (Filled out by Field) Package or Task Number Line or System Number Description Notes Due Date Due Date Due Date Due Date Due Date Due Date

Fabrication Request Forms



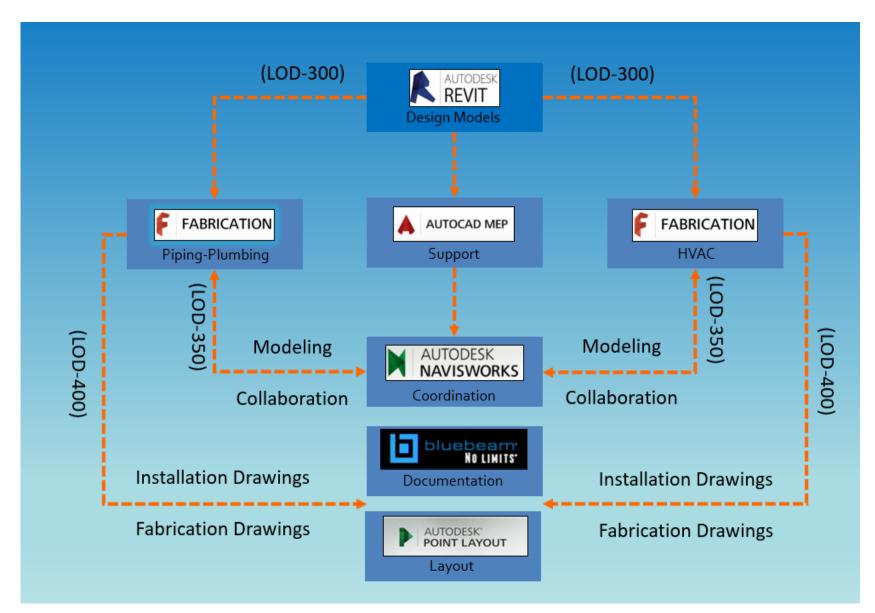
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- Value Engineering
- Safety

"Effective collaboration is having the right people with the right goals discussing the right topics armed with the right information. To be truly useful, this information must be shared among the relevant team members" Installation-Fabrication drawings are issued after Coordination is complete and the Model configuration is approved. This starts the cycle of drawing or "Hard Copy" reviews and approvals.

Install Drawings –
Review and
Approval-Fabrication
Packages

### **Installation Drawing Cycle**

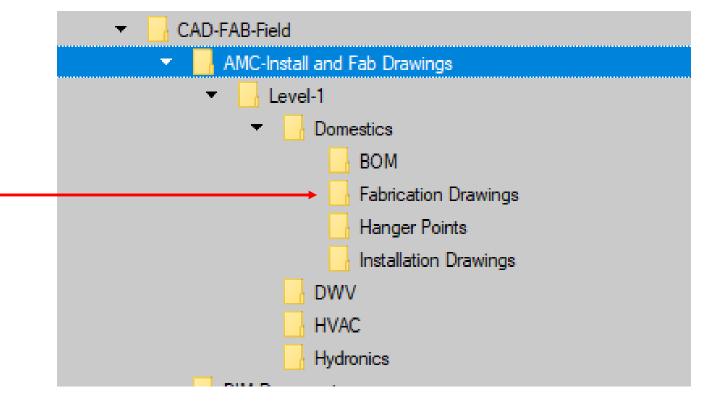
- Alpha, issued for internal review and approval.
   Drawing cycle begins with Rev-A
- Delta, issued for Engineer/Client review and approval.
   Drawing cycle begins with Rev-0
- Issued For Construction (IFC) drawings are issued after all previous comments are incorporated. Drawing cycles typically begin at Rev-1



### **Fabrication Packages and Spool Drawings**

Fabrication Packages

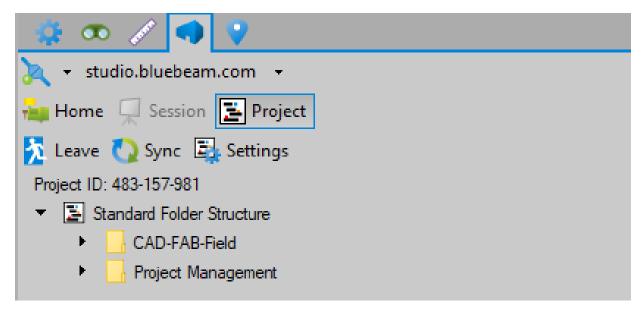
- Pipe, Plumbing and HVAC fabrication drawings begin after the IFC installation drawings are issued.
- Fabrication drawing efforts follow the dates listed on the FRF.
- Fabrication and Spool Drawings are posted in the standard folder structure.



### Information and Distribution

- Drawings and Fabrication Packages are stored and shared on the Cloud
- Bluebeam Studio is currently being used for a majority of projects
- A common folder structure is used to insure the information is easily found and maintained
- Two main folders exist, one is managed by the Project Team and the other by the CFF team
- Content within the folders is always up to date
- Folders can be added or removed as needed for various project needs

### Bluebeam Studio



Distribute and Share Information

Each Main Folder contains Sub Folders used to organize different kinds of information

▼ 🖺 Standard Project Folder Structure
▼ CAD-FAB-Field
AMC-Install and Fab Drawings
BIM Documents
Build Sheets
Drawing Log
Fabrication Packages and Tasking
Navis Models
▼ Project Management
Change Documents
Contract Drawings
Foreman
Project Manager
Project Tum-Over Document
☐ Safety
Schedule
Specifications
- Submittals



### AMC-Install and Fab Drawings

Standard Folder Structure

All drawings and information are located in a By-Level By-Discipline folder Scheme

